

RFP Questions and Responses
April 23, 2019 through April 27, 2019

Q: Does the Friendly Reassurance program have to be an in-home visit, or can it be conducted by phone call?

A: According to the standards, a Friendly Reassurance contact can either be by telephone call or face-to-face in-home visit.

Q: Does the anticipated program income on the Budget Narrative include cost share?

A: While the answer is Yes, cost sharing donations are treated the same as program income and should be included in the anticipated program income line on the Budget Narrative, it is only the cost sharing donations that are paid directly to your agency to support the service for which you are applying for grant funds. This question was asked in relation to Cost Sharing Agreements that the agency's case coordinators ask participants to sign at the assessment to support the participant's purchased in-home services other agencies provide, and not to support the Senior Resources funded service, case coordination. So the answer to this applicant's question is No, do not report anticipated cost sharing income on the Budget Narrative as your agency is applying for grant funds to support case coordination and not for in-home services.

Q: If we want to add additional lines in the Budget Narrative (for additional staffing positions) can we add lines on the bottom of the excel sheet?

A: No, the Budget Narrative document is locked and cannot be edited. If you need additional lines, attach additional forms/sheets to the Narrative.