

MCSM Meeting Packet – January 20, 2026

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Communications from Senior Resources:

- MCSM policies and procedures were reviewed in December and are available on the Senior Resources website <https://seniorresourceswmi.org/wp-content/uploads/2025/12/MCSM-Policies-and-Procedures-rev12.22.25.pdf>. Updates and clarifications include:
 - RFP questions must now be submitted through a designated online form; calls or emails are no longer accepted. Questions will remain general and be posted online, and the provider workshop will now be pre-recorded.
 - MCSAC reviews proposal summaries when making funding recommendations.
 - Congregate Meals has been added as a priority service, pending MCSAC approval.
 - Program Income (donations) guidance was updated; requirements remain unchanged.
 - Assessments are primarily conducted online; clarifying language was added to better describe the process, but requirements were not changed.
- To ensure all committee members' questions are answered thoroughly, submit them through this link: <https://form.jotform.com/241193668437162> . This form allows us to efficiently collect and address your inquiries, including those requiring clarification from MCSM service providers. Responses to all submitted questions will be shared with the entire committee.

8/22/25

Uvett Brown

MCSM Grant Support Specialist

Senior Resources of West Michigan

Dear Uvett,

We are receiving requests for ramp repairs such as replacing damaged lumber, reattaching loose boards, reinforcing supports, etc. These ramps are dangerous when used in their current condition. We would like your approval to be able to use our grant funds for the 2025-2026 time period for ramp repairs in addition to new ramps.

Thank you very much for your consideration of this.

Sincerely,



Jackie Hannahs

Ramp Coordinator



December 23, 2025

To the Senior Resources Activities Committee,

VFD is writing to request a Unit Rate increase from \$663.64 to \$1200 which would benefit 6 seniors who need dentures to smile, chew, and talk. The \$1200 unit rate is for a full set (upper and lower) of dentures, partial dentures or one of each.

About every 5 years VFD surveys our volunteer dentists for their dental service fees. VFD takes an average for each service fee and then divides each service fee by \$33 to determine how many volunteer hours are needed for each dental service. \$33 is the value of a volunteer hour in Michigan. The current Unit Rate for dentures of \$663.64 is based on outdated service fees and dental lab fees.

Currently, the VFD average service fee for one denture is \$2000 (60 hours) and for one partial denture \$2100 (61 hours).

Lab fees are as follows:

A set of dentures costs about \$1000 and a set of partial dentures about \$1400.

Without the increase VFD will reduce the number of no cost denture cases in Muskegon County.

Thank you for your consideration,

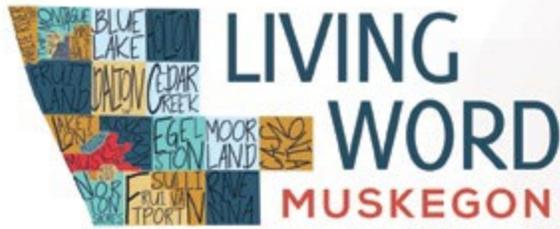
A handwritten signature in black ink that reads "Suzanne L. Tanis".

Suzanne Tanis
Executive Director

Note from Senior Resources:

- One set of dentures (upper and lower) cost \$4,000 – service and lab fee
- MCSM reimburses \$1,200 of the \$4,000

- One set of Partial dentures cost \$4,200 – service and lab fees
- MCSM reimburses \$1,200 of the \$4,200



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Dear Muskegon County Senior Resources

During the winter season of 2025/2026, Muskegon County has experienced a major increase in snowfall from previous years. Our budget gives us the ability to plow for **130 seniors for a total of 17 times in the season**. Through partnerships with 3 townships; Dalton, Fruitland and Fruitport, Living Word Senior Services has funding for 60 additional seniors. This brings the total to 190 seniors that receive snow removal services during each snow event.

As of January 5th, we have plowed 13 times. This leaves 4 push available with current funds for the remainder of the winter season.

We are concerned about the ability to provide this highly important service to the senior constituents for the remainder of the winter season. Our historical average for January through March snow events and subsequent pushes is approximately 10-12 snow events that would be significant enough to necessitate plowing.

Based on our current contract with the county, we have the option of using lawn care funds to help cover additional snow events. To pay the cost of the additional snow events would use up over half of our lawn care funds.

We prioritize snow removal over our lawn care but recognize that to use these funds would **reduce our available lawncare slots from 100 to 50 or less seniors.**

Living Word Senior Services requests \$45,000 to cover the additional costs to plow for the remainder of the 2025/2026 season. In the event that we do not need to access that full amount because of fewer snow events, we fully recognize that those funds would not roll over to any additional year.

Thank you
Christopher Cross
Administrator
Living Word Church

Service Name: Emergency Need Fund

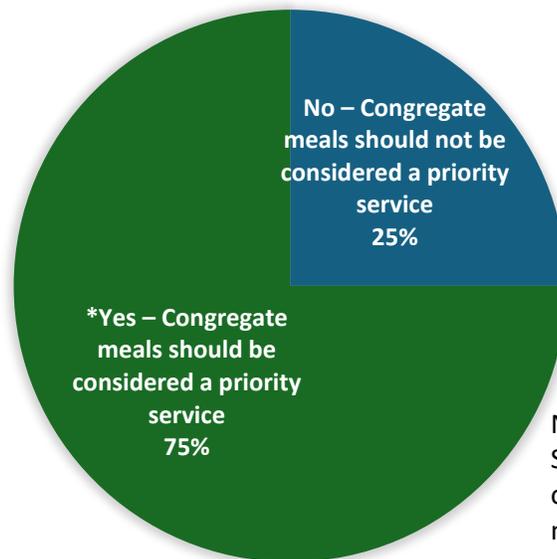
SERVICE CATEGORY	Access Services
SERVICE DEFINITION	<p>Financial assistance up to \$250.00 per client in one year for financial crisis situations such as:</p> <p>Utility Sshut-Oeff Home Repair Costs Housing Costs Medical Costs Back Taxes</p>
UNIT OF SERVICE	<p><u>One unit of financial assistance is defined as up to three (3) months of documented rent, mortgage, or utility costs for housing emergencies per 12-month period, or up to \$1,500 per household per 12-month period for all other emergency assistance.</u> One unit of financial assistance up to \$250.00 for one client in one calendar year.</p>

Minimum Standards:

1. Each client served must have an assessment completed.
2. Staff must first explore what resources are available to the client including their income, assets, family, church or community.
3. Staff will explore community resources to find matching funds.
4. Appropriate accounting procedures must be developed and implemented. They include a supervisory level review and approval process for all requests. This request must include a review of the client’s income and must have a good explanation of the reason for the request.
- ~~5. The emergency need fund costs are limited to a maximum of \$250.00 provided on a client’s behalf for the problems mentioned above.~~
- ~~6-5.~~ Emergency funds must resolve the problem and there must be evidence that the problem will not recur due to the income limits of the client.

Should congregate meals be considered a priority service?

4 Responses



Note: At this time, AgeWell Services is the only provider offering congregate meals that meet the required nutrition standards.

**Staff recommends that congregate meals be considered a priority service, which aligns with 75% of responses received.*

Determine Categorical Allocations for FY27-29:

- Maintain the initial percentage allocations from FY24–26.

Category	Allocation for FY24-26 - %	Initial Allocation for FY24-26 - \$
Health & Educational	10%	\$132,600
Housing	20%	\$265,200
Legal	10%	\$132,600
Mobility	20%	\$265,200
Nutritional	20%	\$265,200
Social, Recreational, & Emotional	20%	\$265,200
Grand Total	100%	\$1,326,000

- Use recommended percentages based on actual allocations. Based on previous grant cycles, we don't anticipate Health and Education exceeding 5%. It is recommended that the remaining 5% be distributed evenly across other categories.

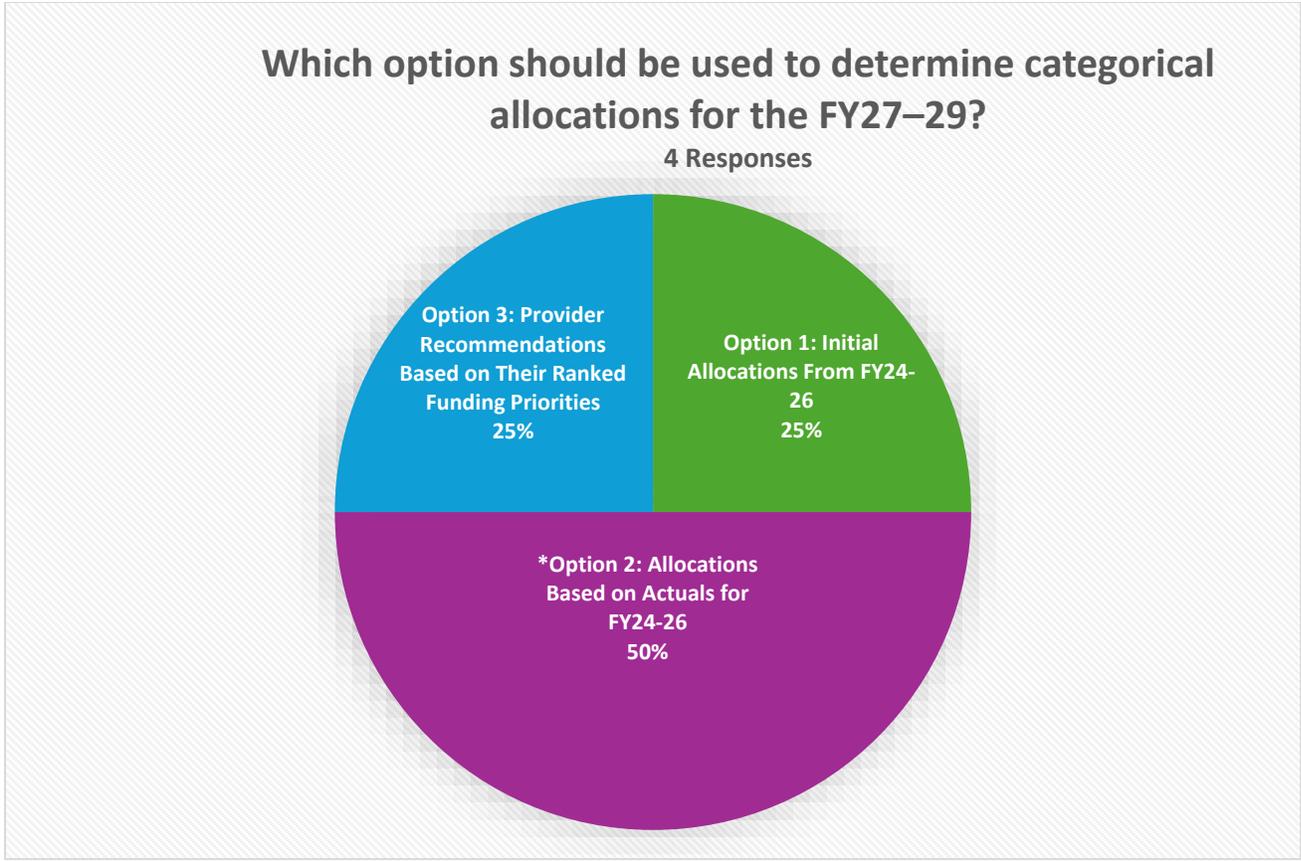
Category	Recommended Funding for FY27-29 - %
Health & Educational	5%
Housing	21%
Legal	11%
Mobility	21%
Nutritional	21%
Social, Recreational, & Emotional	21%
Grand Total	100%

Category	Actual Funding FY24-26 - %	Base Award Amount FY24-26 - \$
Health & Educational	4%	\$56,037
Housing	22%	\$289,500
Legal	11%	\$139,500
Mobility	22%	\$288,906
Nutritional	21%	\$282,875
Social, Recreational, & Emotional	20%	\$269,182
Grand Total	100%	\$1,326,000

- Use current providers' recommendations based on their ranked funding priorities.

Category	Provider Priority Ranking
Health & Educational	5%
Housing	25%
Legal	15%
Mobility	25%
Nutritional	25%
Social, Recreational, & Emotional	5%
Grand Total	100%

Determine Categorical Allocations for FY27-29:



**Staff recommendation is Option #2 (allocations based on FY24–26 actuals) and aligns with 50% of responses received.*

Muskegon County Senior Millage Request for Proposal Timeline

Date/ Deadline	Meeting /Activity
Tuesday, January 20, 2026	MCSAC sets categorical allocations for FY27-29 grant cycle and approves the Request for Proposal (RFP) timeline.
Monday, February 23, 2026	Public announcement released by Senior Resources inviting current, new, and interested organizations to submit a Letter of Intent (LOI) to apply.
Tuesday, March 17, 2026	LOIs are due by 12:00 p.m. (noon).
Tuesday, April 7, 2026	MCSAC reviews the LOI packet and completes a recommendation form selecting agencies to be invited to complete the RFP and the service category or categories each member will later review during the RFP review period. Senior Resources will prepare a tabulated recommendation document for committee review.
Tuesday, April 21, 2026	MCSAC review tabulated recommendation results and vote on which organizations will be invited to submit full proposals.
Wednesday, April 22, 2026	Senior Resources provides invited organizations with a link to the online MCSM RFP for Activities and Services form.
Monday, May 4, 2026	A link to the recorded proposal workshop will be available on the cover page of the RFP form.
Friday, May 22, 2026	Final day to submit questions.
Wednesday, May 27, 2026	All questions submitted via the online form, along with responses, are compiled and posted at a designated link on the cover page of the RFP.
Wednesday, June 3, 2026	Proposal submission deadline: 12:00 p.m. (noon).
Tuesday, June 23, 2026	MCSAC members review service proposals in the category or categories they volunteered to review and submit funding recommendations by 12:00 p.m. (noon). Senior Resources compiles the responses into a tabulated document for committee review.
July 2026 (TBD date)	Hearings held if needed for competing proposals.
Tuesday, July 21, 2026	MCSAC reviews tabulated recommendation results and votes on funding recommendations for FY27.
Thursday, August 6, 2026	Muskegon County Board of Commissioners votes on funding recommendations. Due to the Board's trial meeting calendar, the final vote date is subject to change and may occur following a committee meeting on August 11, with a potential final vote on August 18.
August 2026 (TBD date)	Senior Resources notifies applicants by letter of funding decisions.