

Senior Activities Committee

Minutes

September 11, 2018

City of Muskegon Fire Department – Conference Room
770 Terrace St., Muskegon, MI 49440

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Chair Nancy McCarthy.

ROLL CALL

Present: Nancy McCarthy, Judy Kell, Susie Hughes, Ken Mahoney, Greg Scott, Pat Shafer, and Rillastine Wilkins

Excused: Sharon Ackerman and Janet Perreault

Also

Present: Kathy Moore, Jamie Hekker, Sunny Sorensen (County of Muskegon); Amy Florea, Lisa Tyler and Damian Jarocki (Senior Resources); Betty Johnson, Laura Beechnau (AgeWell)

APPROVAL OF MINUTES of August 14, 2018

It was moved by Hughes, supported by Mahoney, to approve the minutes of the August 14, 2018 meeting as written. *Motion carried.*

COMMUNICATIONS

- A. Ms. Moore stated the Human Services Committee tentatively approved the board motions. The County Board will be meeting later today and would consider the requests from the August meeting.
 - a. The question, how do residents access the services, especially for home repairs, was raised at the Human Services Committee meeting. The committee discussed this and stated that the mileage applicants are required to include how they plan to promote the services in their proposals and that there is information available on the Senior Resources website. However, we may need to publicize more to ensure the public is aware of the available services and where the money is being utilized. Ms. Kell stated that the Service Navigator program is in the process of scheduling times at each of the townships and municipalities and also has a brochure for townships to reference. Additionally, there will be Senior Millage signage available soon.

B. Millage services report by Senior Resources

Mr. Jarocki presented the monthly report and noted a total of 1,302 unduplicated participants were served during the months of October, 2017 through July, 2018. These services totaled 41,471 units served. It was noted that the first luncheon was held in the Village of Casanovia and 76 people attended. Lakewood Club is now the only area that has not received millage services, but, programs are pending. Additionally, Power of Produce and Alzheimers Association are showing increasing numbers.

SCHEDULED MATTERS

A. Contract Amendments – AgeWell & Diana’s School of Innovation

a. AgeWell – Home Delivery Meals

Mr. Jarocki reviewed the request from AgeWell for an additional \$153,000 for Home Delivered Meals. Back in June, the contract period was extended from September 30 to December 31 to place it on a calendar year. Due to the change in end date, AgeWell estimates that there will be a funding shortfall of approximately \$153,000 to serve an additional 18,411 meals. Discussion took place regarding how many funds have already been granted to AgeWell, as well as, the new request. Concerns were raised that the projected number of additional meals isn’t comparable to the actual number of meals already served for this program, as there is no guarantee that the growth rate will continue indefinitely. There was concern about the budgeting process since the new amount requested is actually more than the original amount granted. The original grant was for \$141,270. Add to that the \$68,000 that was transferred in June from Congregate to Home Delivered and the amount becomes \$209,270. Because the committee did not want to penalize AgeWell for the additional 3 months that were added to their contract, it was felt that the fair thing to do would be to divide the 209,270 by 12 to determine a monthly funded amount [17,500] and then multiply by 3 [52,500]. The question was also raised whether or not AgeWell could request a transfer of unspent funds from the Senior Activities Grant. The committee is hesitant to take funds allocated for a different purpose and apply them to the meals program at this time.

[It was moved by Hughes, supported by Shafer, to award an additional \\$52,500 to cover the last 3 months of the extended contract. Motion carried.](#)

b. Diana’s School of Innovation – Senior Fun & Fitness

Mr. Jarocki reviewed the request for an additional \$9,500 for Senior Yoga.

[It was moved by Kell, supported by Mahoney, to decline the request for additional funding. Motion carried.](#)

B. Purchase of Service Updates**a. Cost Sharing**

Ms. Florea reviewed the policy MM.104a 3.7 and 3.8 regarding the cost sharing procedure. There are a few seniors that are not complying with the cost sharing agreement that they signed upon requesting services. They were notified of the cost sharing requirement upon first requesting services and signed an agreement at that time. Multiple attempts have been made to rectify the situation and they are at the point of having their services canceled.

b. Waitlist

Ms. Florea notified the committee that there are 160 seniors receiving in home services, but there is a waiting list for seniors that are not currently being serviced due to staffing limitations.

It was moved by Hughes, supported by Kell, to evaluate the situation and submit a proposal for adding a Supports Coordinator, if needed. Motion carried.

NEW BUSINESS**A. Report on signage progress**

- a. Ms. Tyler reported that the order has been placed for 25 retractable tabletop signs, 6 car magnets, and 12 yard signs.

B. Response from letter to funders

- a. Ms. Tyler reported that we did receive acknowledgement of receipt from some of the recipients of the letters.

C. Special meetings in October

- a. Discussion took place regarding the timeline and need for any special meetings. The timeline referenced that MCSAC would review continuation of funding requests for evaluation on 9/28/18 and the MCSAC would determine funding levels for 2019 grant cycle on 10/9/18. It was decided that due to several committee members not being available on 10/9/18 that the committee will meet on Friday, October 12, 2018 from 10 AM – 11:30 AM. If the Muskegon Fire Station is not available, then the meeting will be held at Access Health.

AUDIENCE PARTICIPATION

Agewell representatives expressed disappointment in the committee decision and stated that home delivered meals are more than just serving a meal to a senior. They perform wellness checks on the individuals and reassess when the individuals' circumstances change.

The committee recognizes that AgeWell provides important services and are grateful for their commitment to senior programs.

ADJOURNMENT

The Senior Activities Committee meeting adjourned at 11:47 a.m.

Next meeting: Friday, October 12th, 2018, 10 a.m. - Downtown Muskegon Fire Station

Submitted by: Sunny Sorensen